

## **FORTH VALLEY NHS BOARD**

Draft Minute of the Area Clinical Forum meeting held on Thursday 21<sup>st</sup> January 2010 in the Boardroom, NHS Forth Valley, Carseview House, Castle Business Park, Stirling.

**Present**

- Dr Allan Bridges, Chairman, Area Clinical Forum
- Dr Keith Bowden, Area Psychology Committee
- Ms Clare Colligan, Area Pharmacy Committee
- Ms Lindsay Cowan, Area Optical Committee
- Ms Kathleen Cowle, Area Pharmaceutical Committee
- Dr Leslie Cruickshank, Falkirk CHP
- Dr Stuart Cumming, Stirling CHP
- Mr Allan Ewing, Allied Health Professionals Committee
- Mr Ian Herd, Area Dental Committee
- Mr Graeme Inglis, Healthcare Scientists Forum
- Dr James King, Clackmannanshire CHP
- Dr Donald MacAskill, Healthcare Scientists Forum
- Ms Allison Ramsay, Area Nursing & Midwifery Committee
- Mr Neil Rothwell, Area Psychology Committee
- Mr Richard Spruce, Area Optical Committee

**In Attendance:**

- Mrs Fiona Ramsay, Director of Finance
- Mrs Janette Fraser, Senior Planning Manager
- Ms Ruth Salter, Head of Adult Psychology
- Miss Fiona Mackenzie, Chief Executive
- Mr Tom Hammond, Senior Planning Manager

### **1/ INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

Dr Bridges welcomed everyone to the meeting and introductions were made.

Apologies for absence were intimated on behalf of Ms May Fallon, Area Nursing and Midwifery Committee.

### **2/ HEALTH STRATEGIC PLANNING GROUP**

The Area Clinical Forum received a presentation “Health Strategic Planning Group”, presented by Mrs Fiona Ramsay, Director of Finance and Mrs Janette Fraser, Senior Planning Manager.

The presentation provided background to the development of the Health Strategic Planning Group, noted how the current financial climate was affecting the Groups work, gave details of the remit and membership, outlined how business was progressed and identified some key challenges.

In the discussion that followed the following points were made:-

- The HSPG “process chart” should be more widely distributed.
- The HSPG should disseminate the outcome of their deliberations more widely.

Dr Bridges thanked Mrs Ramsay and Mrs Fraser for their presentation, which had clarified issues for the Committee.

### **3/ PSYCHOLOGICAL THERAPIES DEVELOPMENT PLAN**

The Area Clinical Forum received a presentation “Psychological Therapies Development Plan”, presented by Ms Ruth Salter, Head of Adult Psychology.

The presentation detailed reasons for the changes being undertaken in Psychological Services throughout NHS Scotland and showed how Psychological Therapies relate to Psychologists.

The drivers for change were noted as follows:

- Delivering for Mental Health – 2006.
- A Guide to Delivery, Evidence Based Psychological Therapies in Scotland. The “Matrix”.
- Applied Psychologists and Psychologists in NHS Scotland – A Discussion Paper – New roles for Psychologists.
- Forth Valley Psychological Services Strategy (covering principles, resources, need, training and supervision).

There was widespread support for the changes but, with no additional funding, a re-design process was being used to increase access to Psychological Therapies.

Ms Salter indicated that the service was keen to engage stakeholders to help decide where to target the re-design service.

In discussion it was noted that the Voluntary Sector could provide useful services, however, there were issues in the NHS “recommending” these services without adequate quality assurance processes in place.

Dr Bridges thanked Ms Salter for attending and raising the awareness of the Committee on these issues.

### **4/ PRESENTATION FROM THE ALLIED HEALTH PROFESSIONAL COMMITTEE**

The Area Clinical Forum received a presentation “Allied Health Professional Committee” presented by Mr Allan Ewing, Chair of the Allied Health Professional Committee.

Mr Ewing outlined the development of the re-constituted Committee and highlighted the progress made. He noted that the Development Session had been very positive and ensured all members had contributed to the Workplan for 2010. The priority issue for the Committee was the current re-design of Allied Health Professional Services.

Dr Bridges thanked Mr Ewing for an interesting and informative presentation. The ACF acknowledged the excellent progress that had been made in the AHP Committee.

**5/ MINUTE OF THE AREA CLINICAL FORUM MEETING HELD ON THURSDAY 29<sup>TH</sup> OCTOBER 2009**

The minute of the Area Clinical Forum meeting held on Thursday 29<sup>th</sup> October 2009 was approved as a correct record.

**6/ MATTERS ARISING**

Mr Hammond highlighted to the meeting that the Chair and Vice-chair terms of office were ending.

Dr Cumming proposed that Dr Bridges and Dr King continue as Chair and Vice-chair respectively. This was seconded by Dr Cruickshank and agreed unanimously by the Committee. Dr Bridges agreed to continue for another term of office and requested that the Committee planned for his successor during the current term so that there is a new Chair in 4 years time.

**7/ FEEDBACK FROM ANNUAL REVIEW VISIT – MONDAY 16<sup>TH</sup> NOVEMBER 2009**

Overall, the Annual Review visit went well for NHS Forth Valley and the meeting with the Area Clinical Forum had been well received.

Members of the Forum wished to record their appreciation of the Chair's leadership of the Committee, which was a major factor in the positive approach and success.

The Optical Committee Chair and Vice-chair noted how the opportunity to raise issues with the Minister directly had been valued by their Voluntary Sector Partners (e.g. RNIB) who felt their views were being sought and valued.

**8/ FEEDBACK FROM QUALITY IMPROVEMENT GROUP AND IDENTIFICATION OF ISSUES THAT WOULD IMPROVE PATIENT CARE**

The Quality Improvement Group, led by Dr Neil Houston, had asked the Area Clinical Forum to consider what topics should be included on their agenda.

This topic would be included in the agenda for a future Area Clinical Forum meeting. Mr Hammond would obtain relevant background information for distribution to the Forum.

**9/ DELIVERING QUALITY THROUGH LEADERSHIP**

The Delivering Quality Through Leadership document had been circulated by the Scottish Government. Mr Hammond had been asked to identify a member of the Human Resources Team to give a presentation on the paper at a future meeting.

The Delivering Quality Through Leadership document was noted.

**10/ AGENDA ITEMS FOR FUTURE MEETINGS**

- Development Session
- Presentation from Pharmacy
- Quality Improvement Group
- Leadership
- Community Hospitals
- Savings

**11/ ANY OTHER COMPETENT BUSINESS**

There being no other competent business the Chair closed the meeting.

**12/ DATE OF NEXT MEETING**

The Area Clinical Forum would meet, for a development session, on Thursday 18<sup>th</sup> March 2010 at 6.15 pm in the Boardroom, NHS Forth Valley, Carseview House, Castle Business Park, Stirling.